



Education Service Center
Region 19
El Paso & Hudspeth Counties

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EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on August 13, 2009, beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

Board of Directors:

John C. Elder
Chairman

Charles Hart
Vice Chairman

Kathy Becker
Secretary

Dr. Raúl Muñoz
Member

Santiago L. Rodríguez
Member

Marshall St. John
Member

David Sublasky
Member

James R. Vasquez
Executive Director

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 3:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.
- _____ 3:01 **B. INVOCATION**
- _____ 3:02 **C. PLEDGES OF ALLEGIANCE**
- _____ 3:03 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today's agenda. Each Board member has had an opportunity to peruse the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

_____ 3:05	E.	<u>OPEN FORUM</u>	
_____ 3:15	F.	<u>CONSENT AGENDA – ACTION ITEMS</u>	8
		1. Consideration and Possible Approval of Minutes of	9-21
		• Joint Meeting of the Regional Advisory Committee and Board of Directors Meeting on July 9, 2009	
		2. Consideration and Possible Approval of Request.....	22-23
		for Proposal	
		• **Advisory** RFP #09-6426 Student Accident Insurance – ESC Region 19 Head Start	
_____ 3:20	G.	<u>INFORMATION ITEMS</u>	
		3. Purchases as per Resolution by the Board of Directors.....	24-107
		and Purchasing Cooperative	
		• RFP Ext #08-6130 Chemical Dispensing Systems & Related – ESC Region 19 Purchasing Cooperative	
		• RFP Ext #08-6213 Printing Services & Promotional Supplies – ESC Region 19 Cooperative	
		• RFP Ext #08-6236 Custodial, Food Service, Maintenance, Chemicals, Paper, and Related – ESC Region 19 Purchasing Cooperative	
		• RFP Ext #08-6245 Concrete, Rockwall, Sidewalk, and Landscaping Services – ESC Region 19 Purchasing Cooperative	
		• RFP Ext #08-6246 Skilled Labor Contractors – ESC Region 19 Purchasing Cooperative	
		• RFP Ext #08-6255 Plumbing Supplies – ESC Region 19 Purchasing Cooperative	
		• RFP #09-6396 Specialty Food Items – Canutillo ISD and ESC Region 19 Purchasing Cooperative	
		• RFP #09-6397 Asphalt, Excavation, and Landscaping Services – ESC Region 19 Purchasing Cooperative	
		• RFP #09-6399 Milk, Dairy, and Related Products – ESC Region 19 Purchasing Cooperative	
		• RFP #09-6401 Bread Products & Delivery – ESC Region 19 Purchasing Cooperative	
		• RFP #09-6402 Flour, Corn Tortillas, Tostados, and Related – ESC Region 19 Purchasing Cooperative	
		4. Executive Director’s Report	108
		5. Announcements/Information	109
		6. Head Start Policy Council Meetings.....	110
		7. Head Start Director’s Report	111

_____ 3:45	H.	<u>DISCUSSION ITEM</u>	
		8. Finance Report	112-119
_____ 3:55	I.	<u>ACTION ITEMS</u>	
		9. Consideration and Possible Approval of.....	120-131
		Board Policy Update 14:	
		• CBF (Local) Revenue Sources/Investments	
		• DBB (Local) Employment Requirements and Restrictions/Medical Examinations and Communicable Diseases	
		10. Consideration and Possible Authorization to Accept	132-134
		Donations for:	
		• Migrant/Homeless Programs	
		11. Consideration and Possible Approval of.....	135-137
		Reorganization of the Board of Directors – Election of Officers	
		12. Consideration and Possible Adoption of Local Policy	138-154
		CBF – Revenue Sources: Investments	
		13. Consideration and Possible Adoption of Budget	155
		and Salary & Proposed Increase for 2009-2010	
		14. Consideration and Possible Approval to Update	156-162
		ECI Third Party Billing Procedures	
		15. Consideration and Possible Amendment of the	163-165
		2009-2010 Head Start Work Calendar	
		16. Consideration and Possible Approval of.....	166-168
		Head Start CACFP Application Declaration	
_____ 4:15	J.	<u>*ADJOURN TO CLOSED SESSION</u>	
		For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.	
		• Consultation with Attorney	
		a) Howard Swan – EEOC Complaint	
		b) Ramiro Licon – EEOC Complaint	
		• Personnel Matters – Reviewed	
		a) Appointment	
		b) Resignations	
		c) Terminations	
_____ 4:45	K.	<u>**RECONVENE IN OPEN SESSION</u>	
_____ 4:46	L.	<u>ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL</u>	
_____ 4:50	M.	<u>COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS</u>	

N. *CONFIRMATION OF NEXT MEETING DATE**
October 8, 2009 at 3:00 p.m.

O. ADJOURNMENT

- * Closed Session
- ** Reconvene in Open Session
- *** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed session will be held.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law which authorizes the holding of such closed session.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

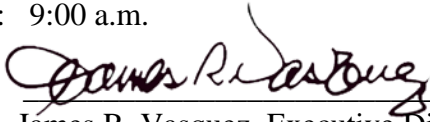
- To conduct a private consultation with its attorney when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employ or to hear a complaint or charge against an officer or employee.
- To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: August 10, 2009

Time: 9:00 a.m.

By: 
James R. Vasquez, Executive Director