

**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on December 10, 2009, beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 3:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.

- _____ 3:01 **B. INVOCATION**

- _____ 3:02 **C. PLEDGES OF ALLEGIANCE**

- _____ 3:03 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to peruse the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

_____ 3:05 E. **OPEN FORUM**

_____ 3:15 F. **CONSENT AGENDA – ACTION ITEMS**

1. Consideration and Possible Approval of Minutes of
 - Regular Board of Directors Meeting on October 8, 2009
2. Consideration and Possible Ratification of Five Budget Amendments
3. Consideration and Possible Approval of Technology and Media Services Contract Agreements
 - El Paso ISD
 - Lydia Patterson Institute
 - Ysleta ISD
4. Consideration and Possible Approval of Technology and Media Services AV Repair Contract Agreement
 - Ysleta ISD

_____ 3:20 G. **INFORMATION ITEMS**

5. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

Extensions

- RFP Ext. #08-6134 Coffee, Bottled Water, and Related – ESC Region 19 Purchasing Cooperative
- RFP Ext. #08-6138 Structured Cabling – ESC Region 19 Purchasing Cooperative
- RFP Ext. #08-6153 Infant Formula & Nutritional Products – ESC Region 19 Purchasing Cooperative
- RFP Ext. #08-6184 Drug & Alcohol Testing Services – ESC Region 19 Purchasing Cooperative
- RFP Ext. #08-6189 General Automotive Repair Services – ESC Region 19 Purchasing Cooperative
- RFP Ext. #09-6281 High Speed Duplicators Rentals – ESC Region 19 Purchasing Cooperative
- RFP Ext. #09-6318 Infant & Baby Food, Supplies, and Related – ESC Region 19 Purchasing Cooperative
- RFP Ext. #09-6320 Grease Trap, Lift Stations, and Septic Tank Cleaning and Waste Removal – ESC Region 19 Purchasing Cooperative
- RFP Ext. #09-6322 Copy Center Supplies – ESC Region 19 Purchasing Cooperative

New Purchasing Coop Contracts

- RFP #09-6418 Classroom, Instructional, and Related – ESC Region 19 Purchasing Cooperative
- RFP #09-6419 Pest Control Services – ESC Region 19 Purchasing Cooperative
- RFP #09-6425 Vigilant Surveillance & Security System Services – ESC Region 19 Purchasing Cooperative

- RFP #09-6430 Hazardous Waste – ESC Region 19 Purchasing Cooperative
- RFP #10-6465 Gas & Propane Line Pressure Testing, Maintenance & Cathodic Repair – ESC Region 19 Purchasing Cooperative
- RFP #10-6468 Food Catering Services – ESC Region 19 Purchasing Cooperative

Interlocal Agreements with:

- Anahuac ISD
 - Chapel Hill ISD
 - City of Lewisville, Texas
 - Dime Box ISD
 - Hedley ISD
 - La Fe Preparatory School
 - Life School ISD
 - Livingston ISD
 - Lockney ISD
 - Martins Mill ISD
 - Paint Rock ISD
 - Rio Vista ISD
 - Schertz-Cibolo-Universal City ISD
 - Sunnyvale ISD
 - Texas Engineering Extension service
 - Union Grove School District
 - Van Alstyne ISD
 - Whitehouse ISD
6. Executive Director’s Report
 7. Announcements/Information
 8. Head Start Policy Council Meetings
 9. Head Start Director’s Report
 10. Employee Pay Plan Procedures Handbook for 2009/10
 11. Board of Directors Signatures to Pecuniary and Nepotism Letters

_____ 3:50 **H. DISCUSSION ITEMS**

12. Finance Report

_____ 3:55 **I. ACTION ITEMS**

13. Consideration and Possible Approval to Designate Funds for Various Projects
14. Consideration and Possible Approval of 2008-2009 Financial Audit Report
15. Consideration and Possible Approval of Proposed Revision for Board Policy
 - DEB (Local) – Compensation and Benefits Leaves and Absences
16. Consideration and Possible Approval of Proposed Board Policy

- EAC (Local) – Public Information Program Records Management

- _____ 4:15 **J. *ADJOURN TO CLOSED SESSION**
 For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.
- Consultation with Attorney
 - a) Ramiro Licon – EEOC Complaint
 - b) Sylvia O'Hare v. ESC-Region 19
 - Personnel Matters – Reviewed
 - a) Appointment
 - b) Resignations
 - c) Terminations
 - d) Extension of Executive Directors' 2008-2009 Employment Contract
- _____ 4:45 **K. **RECONVENE IN OPEN SESSION**
- _____ 4:46 **L. ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL**
- _____ 4:50 **M. COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS**
- N. ***CONFIRMATION OF NEXT MEETING DATE**
January 21, 2010 at 3:00 p.m.
- O. ADJOURNMENT**

* Closed Session
 ** Reconvene in Open Session
 *** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed session will be held.

- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law which authorizes the holding of such closed session.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

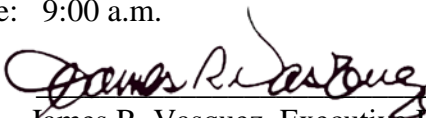
- To conduct a private consultation with its attorney when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employ or to hear a complaint or charge against an officer or employee.
- To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: December 7, 2009

Time: 9:00 a.m.

By: 
James R. Vasquez, Executive Director