

**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on August 18, 2011, beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 3:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.
- _____ 3:01 **B. INVOCATION**
- _____ 3:02 **C. PLEDGES OF ALLEGIANCE**
- _____ 3:03 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to peruse the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

_____ 3:05 E. **OPEN FORUM**

_____ 3:10 F. **CONSENT AGENDA – ACTION ITEMS**

1. Consideration and Possible Approval of Minutes of
 - Joint RAC and Board of Director’s Meeting on July 28, 2011
2. Consideration and Possible Ratification of seven Budget Amendments

_____ 3:20 G. **INFORMATION ITEMS**

3. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

RFP Extensions:

- RFP # 08-6130 Chemical Dispensing Systems & Related- ESC Region 19 Purchasing Cooperative
- RFP # 09-6416 Welding Equipment, Supplies, Gases, and Related- ESC Region 19 Purchasing Cooperative
- RFP # 09-6417 Framing, Drywall, Painting, and Related- ESC Region 19 Purchasing Cooperative
- RFP # 09-6418 Classroom, Instructional, and Related- ESC Region 19 Purchasing Cooperative
- RFP # 09-6419 Pest Control Services- ESC Region 19 Purchasing Cooperative
- RFP # 09-6424 Microsoft Licensing Provider Services- ESC Region 19 Purchasing Cooperative
- RFP # 09-6425 Vigilant Surveillance & Security System Services- ESC Region 19 Purchasing Cooperative
- RFP # 09-6427 Cleaning & Restoration Services- ESC Region 19 Purchasing Cooperative
- RFP # 09-6430 Hazardous Waste- ESC Region 19 Purchasing Cooperative
- RFP # 09-6432 Dish Machine Supplies, Service, and Related- ESC Region 19 Purchasing Cooperative
- RFP # 09-6437 Chain Link Fencing- ESC Region 19 Purchasing Cooperative
- RFP # 10-6545 Concrete, Rock Wall, Sidewalks, and Related Landscaping Services- ESC Region 19 Purchasing Cooperative
- RFP # 10-6546 Skilled Labor Services- ESC Region 19 Purchasing Cooperative
- RFP # 11-6592 Temporary Services- ESC Region 19 Purchasing Cooperative

New Purchasing Coop Contracts:

- RFP # 11-6648 Milk, Dairy, and Related Products- ESC Region 19 Purchasing Cooperative
- RFP # 11-6689 Bread Products and Delivery- ESC Region 19 Purchasing Cooperative

4. Executive Director's Report
 - 26th AESA Conference, Colorado Springs, 11/30-12/3/11
 - 72nd NSBA Conference, Boston, April 22-23, 2012
5. Announcements/Information
 - Annual ESC-Region 19 Convocation, August 19, 2011
 - Parental Engagement Conference, November 5, 2011
 - Autism Conference, December 8-9, 2011
6. Head Start Policy Council Meetings
7. Head Start Director's Report
8. Board of Directors Signatures to Pecuniary and Nepotism Letters

_____ 3:50 **H. DISCUSSION ITEMS**

9. Finance Report
10. ****Advisory**** Notice of Disclosure by Wells Fargo Regarding Interlocal Participation for ESC Region 19 Insurance Requirements

_____ 3:55 **I. ACTION ITEMS**

11. Consideration and Possible Approval of
 - ****Advisory**** RFQ # 11-6684 Architectural Services- ESC Region 19 and ESC Region 19 Head Start
 - ****Advisory**** RFP # 11-6701 Instructional Leadership Development 2011-12- ESC Region 19 Head Start
12. Consideration and Possible Approval of Interlocal Contracts:
 - West Texas Food Service Cooperative (Region 17)
 - Texas Association of School Boards Risk Management Fund Interlocal Participation Agreement for Unemployment Compensation
13. Consideration and Possible Authorization to Accept Donations for:
 - Head Start Program
 - Teacher of the Year Event
14. Consideration and Possible Approval of Policy Update 16 Affecting the Following Legal/Local Policies
 - CKA – (Legal) Safety Program/Risk Management Inspections
 - CN – (Legal) Transportation Management
 - DAB – (Local) Employment Objectives Objective Criteria for Personnel Decisions
 - DBE – (Legal) Employment Requirements and Restrictions Nepotism
 - DC – (Legal) Employment Practices
 - DEA – (Legal) Compensation and Benefits Salaries, Wages, and Stipends
 - DEBA – (Legal) Leaves and Absences Family and Medical Leave

- DEBB – (Legal) Leaves and Absences
Military Leave
 - DGBA – (Legal) Personnel-Management Relations
Employee Complaints/Grievances
 - DHB – (Legal) Employee Standards of Conduct
Searches and Alcohol/Drug Testing
 - DI – (Legal) Employee Welfare
 - EAB – (Legal) Public Information Program
Access to Public Information
 - EABB – (Legal) Access to Public Information
Requests for Information
 - EC – (Legal) Electronic Communication and Data
Management
 - EC – (Local) Electronic Communication and Data
Management
15. Consideration and Possible Adoption of Local Policy
CBF – Revenue Sources: Investments
16. Consideration and Possible Approval to
Commit Funds for Various Projects
17. Consideration and Possible Adoption of
Budget for 2011/2012

_____ 4:10 **J. HEAD START GOVERNANCE ACTION ITEMS**

18. Consideration and Possible Approval of Governing
Items for the Head Start Program
- Child Outcomes Report (End of Year)
 - Annual Program Self-Assessment Results

_____ 4:25 **K. *ADJOURN TO CLOSED SESSION**

For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.

- Consultation with Attorney
 - a) Alicia L. Luna vs. ESC – Region 19
 - b) Margarita B. Gomez vs. ESC – Region 19
 - c) Vanessa St. Pierre – EEOC Complaint
- Personnel Matters – Reviewed
 - a) Appointments
 - b) Resignations
 - c) Terminations
- Personnel Re-Organization

- _____ 4:55 L. ****RECONVENE IN OPEN SESSION**
- _____ 4:56 M. **ACTION ON ITEMS AS DISCUSSED IN CLOSED
SESSION REQUIRING BOARD APPROVAL**
- _____ 5:00 N. **COMMENTS & REQUESTS FOR INFORMATION
FROM THE BOARD OF DIRECTORS**
- O. *****CONFIRMATION OF NEXT MEETING DATE
October 20, 2011 at 3:00 p.m.**
- P. **ADJOURNMENT**

* Closed Session
** Reconvene in Open Session
*** Closed Session if Necessary

Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed session will be held.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law which authorizes the holding of such closed session.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

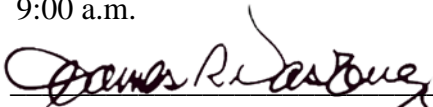
- To conduct a private consultation with its attorney when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employ or to hear a complaint or charge against an officer or employee.
- To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: August 15, 2011

Time: 9:00 a.m.

By: 
James R. Vasquez, Executive Director