

**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on May 19, 2011, beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 3:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.
- _____ 3:01 **B. INVOCATION**
- _____ 3:02 **C. PLEDGES OF ALLEGIANCE**
- _____ 3:03 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to peruse the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.
- _____ 3:05 **E. OPEN FORUM**

_____ 3:15

F. CONSENT AGENDA – ACTION ITEMS

1. Consideration and Possible Approval of Minutes of
 - Regular Board of Director’s Meeting on March 31, 2011
2. Consideration and Possible Ratification of Six Budget Amendments

_____ 3:20

G. INFORMATION ITEMS

3. Statement of Elected Officers/Oath of Office
4. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

RFP Extensions:

- RFP #09-6389 Turnkey Charter Travel Services – ESC Region 19 Purchasing Cooperative

New Purchasing Coop Contracts:

- RFP #11-6649 Food Service Equipment, Coolers, Freezers, Hot Water and Cold Water Repair & Maintenance – ESC Region 19 Purchasing Cooperative
- RFP #11-6650 Division 10 Construction Specialty Purchases – ESC Region 19 Purchasing Cooperative
- RFP #11-6657 Electrical Supplies – ESC Region 19 Purchasing Cooperative
- RFP #11-6658 Linen Services – ESC Region 19 Purchasing Cooperative
- RFP #11-6660 Refurbished/Remanufactured Office Furniture – ESC Region 19 Purchasing Cooperative

Interlocal Agreements with:

- Western Technical College
- Brookesmith ISD
- Houchen Community Center, Inc.
- Post Independent School District
- Father Yermo School Cafeteria

5. Executive Director’s Report
 - NALEO Conference/San Antonio, TX June 23-25, 2011
6. Announcements/Information
 - 3rd Annual Education Conference, July 12, 2011
 - 4th Annual Reading Conference, July 27-28, 2011
 - ESC-Region 19 2011 Summer Hours
7. Proposed 2011-2012 Work Calendar
 - Head Start MPC
8. Head Start Director’s Report
9. Head Start Policy Council Meetings
10. Proposed 2011-2012 Budget Calendar
11. GRP Required SAS 114 Letter to the Board

- _____ 3:50 **H. DISCUSSION ITEM**
12. Finance Report
- _____ 3:55 **I. ACTION ITEMS**
13. Consideration and Possible Authorization to Accept Donations for:
 - Head Start Program
 - Superintendent’s Retreat
 - Special Education Border Conference
 - Teacher of the Year Event
14. Consideration and Possible Authorization to Declare Region 19 Fixed Assets as Surplus
- _____ 4:05 **J. HEAD START GOVERNANCE ACTION ITEMS**
15. Consideration and Possible Approval of Governing Action Items for the Head Start Program
 - Consideration and Possible Approval of 2011-2012 Head Start/Early Head Start Refunding Grant
 - Consideration and Possible Approval of 2011-2012 Supplement Grants for Head Start/Early Head Start
 - Submittal of Child and Adult Care Food Application and Acceptance of Responsibilities/ Liabilities
- _____ 4:15 **K. *ADJOURN TO CLOSED SESSION**
For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board’s consideration or discussion the following matters.
 - Consultation with Attorney
 - a) Alicia L. Luna vs. ESC – Region 19
 - b) Margarita B. Gomez vs. ESC – Region 19
 - c) Vanessa St. Pierre – EEOC Complaint
 - d) Sylvia O’Hare – vs. ESC – Region 19
 - Personnel Matters – Reviewed
 - a) Appointments
 - b) Resignations
 - c) Terminations
- _____ 4:45 **L. **RECONVENE IN OPEN SESSION**
- _____ 4:46 **M. ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL**
- _____ 4:50 **N. COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS**

O. *CONFIRMATION OF NEXT MEETING DATE**
Joint RAC and Board of Director's Meeting
July 21, 2011 at 11:00 a.m.

P. ADJOURNMENT

* Closed Session
** Reconvene in Open Session
*** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed session will be held.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law which authorizes the holding of such closed session.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employ or to hear a complaint or charge against an officer or employee.
- To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: May 16, 2011

Time: 9:00 a.m.

By:


James R. Vasquez, Executive Director