

**EDUCATION SERVICE CENTER  
REGION 19  
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on October 20, 2011, beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- \_\_\_\_\_ 3:00    **A.    CALL TO ORDER**  
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.
- \_\_\_\_\_ 3:01    **B.    INVOCATION**
- \_\_\_\_\_ 3:02    **C.    PLEDGES OF ALLEGIANCE**
- \_\_\_\_\_ 3:03    **D.    WELCOME/RECOGNITION OF SPECIAL GUESTS**  
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to peruse the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.
- \_\_\_\_\_ 3:05    **E.    OPEN FORUM**

\_\_\_\_\_ 3:15

**F. CONSENT AGENDA – ACTION ITEMS**

1. Consideration and Possible Approval of Minutes of
  - Regular Board of Director’s Meeting on August 18, 2011
2. Consideration and Possible Ratification of Nine Budget Amendments

\_\_\_\_\_ 3:20

**G. INFORMATION ITEMS**

3. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

**RFP Extensions:**

- RFP #08-6131 Maintenance, Repair, and Operational Supplies-Just in Time Pickup and Delivery – ESC Region 19 Purchasing Cooperative
- RFP #09-6281 High Speed Duplicator Rentals – ESC Region 19 Purchasing Cooperative
- RFP #10-6555 Purchase of Vehicles – ESC Region 19 Purchasing Cooperative
- RFP #10-6562 Work Uniforms, Shoes, and Related – ESC Region 19 Purchasing Cooperative
- RFP #11-6606 Coffee, Bottled Water and Related – ESC Region 19 Purchasing Cooperative
- RFP #11-6607 Structured Cabling and Related Services – ESC Region 19 Purchasing Cooperative

**New Purchasing Coop Contracts:**

- RFP #11-6688 Specialty Foods – ESC Region 19 Purchasing Cooperative
- RFP #11-6690 Plumbing, AC Equipment, and Related Supplies – ESC Region 19 Purchasing Cooperative
- RFP #11-6698 Custodial Paper, Food Service Requirements and Related – ESC Region 19 Purchasing Cooperative
- RFP #11-6699 Dry and Liquid Cleaners, Floor Care Products and Related – ESC Region 19 Purchasing Cooperative
- RFP #12-6717 Bag Liners – ESC Region 19 Purchasing Cooperative

**Interlocal Agreements with:**

- Huckabay ISD
- Sanger ISD
- Holy Spirit of Hope Church & Day Care
- Celina ISD
- Teaching Systems, Inc.

**Technology & Media Services Contract Agreement with:**

- ESC-Region 19 Head Start

4. Executive Director’s Report

- AESA Conference/Colorado Springs, CO 11/30-12/3, 2011
  - NSBA Conference/Boston, MA 4/21-23/2012
5. Announcements/Information
    - Hall of Fame Reception, October 25, 2011
    - Parental Engagement Conference, November 5, 2011
    - Autism Conference, December 8-9, 2011
  6. Head Start Director's Report
  7. Head Start Policy Council Meetings
  8. Quarterly Investment Report
  9. Employee Pay Plan Procedures Handbook for 2011/12

\_\_\_\_\_ 3:40

**H. ACTION ITEMS**

10. Consideration and Possible Authorization to Accept Donation for:
  - Teacher of the Year Event
11. Consideration and Possible Approval of Head Start Salary Equity Adjustments
12. Consideration and Possible Approval to Designate Funds for Various Projects
13. Consideration and Possible Approval of RFP#10-6548 Energy & Environmental Solutions – ESC Region 19 Purchasing Cooperative

\_\_\_\_\_ 3:50

**I. HEAD START GOVERNANCE ACTION ITEMS**

14. Consideration and Possible Approval of Governing Action Items for the Head Start Program
  - Roles and Responsibilities: Shared Governance
  - Program Planning Procedures
  - Program Philosophy, Long and Short Term Goals/Objectives
  - Composition of the Head Start/Early Head Start Policy Council and Policy Council By-Laws
  - Policy Council Reimbursement
  - Procedure for Funding Applications and Approving Budget Revisions
  - Resolving Community Complaints about the Head Start/Early Head Start Program
  - Internal Dispute Resolution

\_\_\_\_\_ 4:00

**J. \*ADJOURN TO CLOSED SESSION**

For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board's consideration or discussion the following matters.

- Consultation with Attorney
  - a) Alicia L. Luna vs. ESC – Region 19
  - b) Margarita B. Gomez vs. ESC – Region 19
  - c) Vanessa St. Pierre – EEOC Complaint

- d) Sylvia O'Hare – vs. ESC – Region 19
- Personnel Matters – Reviewed
  - a) Appointments
  - b) Resignations
  - c) Terminations

- \_\_\_\_\_ 4:30 K. **\*\*RECONVENE IN OPEN SESSION**
- \_\_\_\_\_ 4:31 L. **ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL**
- \_\_\_\_\_ 4:35 M. **COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS**
- N. **\*\*\*CONFIRMATION OF NEXT MEETING DATE**  
**Board of Director's Meeting**  
**December 15, 2011 at 3:00 p.m.**
- O. **ADJOURNMENT**

\* Closed Session  
\*\* Reconvene in Open Session  
\*\*\* Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting  
**Entering Closed Meeting**

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed session will be held.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law which authorizes the holding of such closed session.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

**Matters of Discussion**

The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employ or to hear a complaint or charge against an officer or employee.
- To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

**Posting Information**

Place: Education Service Center – Region 19  
6611 Boeing Drive, El Paso, El Paso County, Texas

Date: October 17, 2011

Time: 9:00 a.m.

By:

  
James R. Vasquez, Executive Director