



Serving the Educational Communities of El Paso & Hudspeth Counties

Intelligently Cleaning Schools for Health Video Training Series

How-To Steps

Sign-In and Take the Training on the Trainual Platform

1. Email Invitation

You will receive an email invitation to Click and Sign In to the Trainual Platform.



2. Sign-In

When you Click **Join the Team** in the email, you will go to the Trainual Welcome screen.

Welcome To The King's
Intelligently cleaning for health

Add your photo

Name
Your Name

Job title
job title

Create your password
Password

Confirm password
Confirm password

I agree to the Terms of Service and Privacy Policy

And Click **Let's go.**

Select and Enter a Password.

Confirm it.

Check the box.

And Click **Let's go.**

3. My Desk: Pick Your Topic

Begin with Module 1. Choose English or Spanish.

Module 1: Guidelines for Cleaning and Disinfecting Schools

Last updated: 4 days ago 4:00pm

Train custodial staff on guidelines by CDC for cleaning and disinfecting schools.

My Progress 0%

Módulo 1: Pautas para limpiar y desinfectar escuelas

Last updated: 07-10-2020 8:46pm

Para Capacitar al personal de mantenimiento sobre los pautas de la CDC para la limpieza y

My Progress 0%

Continued on Page 2

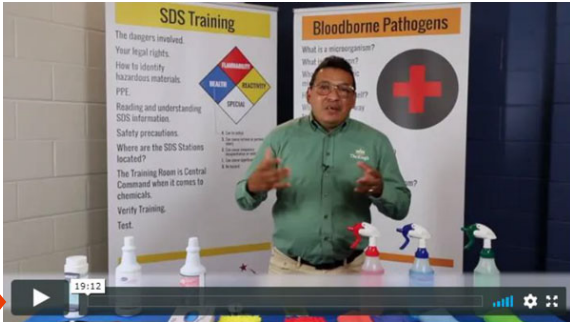
How-To Steps

Take the Training on the Trainual Platform

4. View Video Training

Click ▶ to watch the Video.

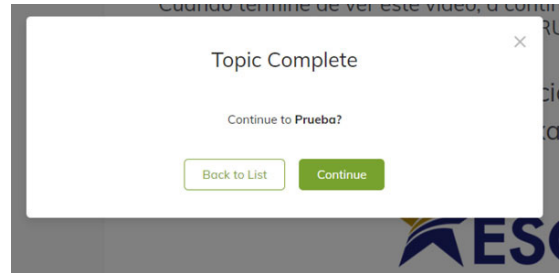
After watching the Video, Click **Mark Completed**.



5. Take the Test

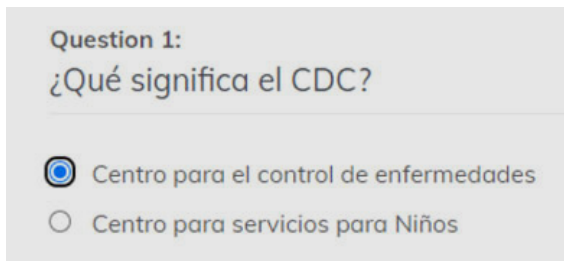
Mark Completed

A Box pops up. Click **Continue** to take the Test.



6. Test Questions

Test Questions are Multiple Choice.

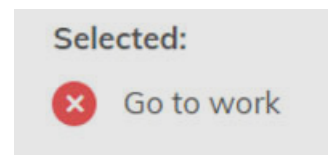


7. Submit Answers

Click this button at bottom of the Page to submit your answers.

Submit Answers

Wrong answers shown in red. Take Test as many times as you need to.



8. Success!

This symbol means you passed the Module!



9. Go to Module 2

Módulo 2. Filosofía y ciencia de la limpieza para la salud



Watch Videos in all 3 Modules and complete all 3 Tests to finish the training program.