

El Paso Community College
Syllabus
Instructor's Course Requirements

INRW 0311 Integrated Reading and Writing

The Primary Objective for this course is to cultivate college-level skills in Writing and Reading in order to further develop Higher Order Thinking.

David Henry, Professor

Phone: 831-5028
Office: TM – 1110
E-Mail: dhenry8@epcc.edu

Office Hours: MWF: 9:00 – 10:00; 11:00 – 12:30
 TTh: 11:30 – 1:00

(I am happy to talk with you any other time, also; just give me a call.)

Texts: Hacker, Diana and Nancy Sommers. *A Writer's Reference, with Writing About Literature*. 7th ed. New York: Bedford, 2011.
Rosa, Alfred and Paul Eschholz. *Models for Writing, Short Essays for Composition*. 11th ed. Boston: Bedford/St. Martins, 2012.

Keys to Success in this Class:

1. Show up, on time, for every class.
2. Always come to class prepared—your syllabus/calendar will tell you which reading assignments or writing assignments are due.
3. Remember: The professor does not “give” you a grade. He provides the opportunities for you to earn your desired grade.
4. On all regular writing assignments, remember the mantra:
 “Good writing requires re-writing.”

Course Requirements

Quizzes and Grammar assignments: A quiz will be given at the beginning of most class periods on the reading assignments or grammar components. **NO MAKE-UP QUIZZES WILL BE ACCEPTED.** If you arrive late or miss class, you will not be given the opportunity to make up the quiz questions you missed, and if you leave class before the class is dismissed for the day, the quiz will not be counted. (These quizzes are worth 25 percent of your grade.) Your two lowest grades, including any missed quizzes, will be dropped when your course average is calculated at the end of the semester.

In-Class reading and analysis: During most class periods, you will be asked to read a specific excerpt from the assigned readings or else produce group outcomes. (Your cooperation is worth 5 percent of your course grade.)

Essays: All essay assignments, except the final exam, must first be written in class and then expanded and perfected on a computer, with Microsoft Word being the required software. Nine essay assignments will be graded during the semester, including the final exam, worth a possible 600 points (60 percent of your course grade). On the in-class essays, you can earn a maximum of **50 points**, based on the **F.O.D.S.R.** grade—involving **Focus, Organization, Development, Style, and Readability**. The computer revisions are worth a possible **100 points each**, based on **F.O.D.S.R.** and **Grammar**, including **mechanics, punctuation, spelling, usage, etc.**

The in-class essays must have at least four well developed paragraphs and must be at least 500 words in length. Use wide-lined, loose-leaf paper and a blue or black ballpoint pen.

The **Revisions** must use the following formatting: **12 point font, Times New Roman font, double spacing, and one-inch margins on all sides**. Points will be deducted if the essays are less than 500 words in length. The Writing Center has ten computers with Microsoft Word software. You may use these computers for writing your essay revisions, and you can get assistance from the Writing Center tutors at the same time. You must bring your own **flash drive device**.

Ten points will be deducted if an essay **is turned in late**, and no late essays will be accepted more than **one week** past the scheduled due date. If you do not write an **in-class** essay on the scheduled date, you must write that essay in the Testing Center.

Bonus Points: Three points will be added to each essay revision grade when you show proof that you have worked with the TM Writing Center tutors on your essay Revision for a minimum of thirty minutes and at least one day before the essay is due so that you have time to make the suggested corrections.

Also, the instructor will give 10 bonus points for attending the plays produced on campus or other course-related events. (Up to 20 points can be earned for attending these events, which will be added to your quiz grade.)

The above requirements will determine your course grade, but only if you pass the final Exit Exam, which is graded by the English faculty. You will have two chances to pass this final Exit Exam.

Evaluation: The following values will be used to determine the overall course grade:

Quizzes	250 points (25% of course grade)
In-Class reading	50 points (5% of course grade)
Four in-class essays	200 points (20% of course grade)
Four essay Revisions	400 points (40% of course grade)
Common Essay—Final exam	100 points (10% of course grade)
The Final Essay (using the college-wide prompt and written in class) will count as 100 points—if you pass—or zero points—if you do not pass.	

Grade Scale:	A = An average of 90 or higher B = An average of 80 – 89 C = An average of 70 - 79 D = An average of 60 - 69 F = An average of 59 or lower W = Withdrew or Withdrawn I = Incomplete	Note: The grades of A, B, or C will only be awarded if you pass the Exit Exam.
---------------------	---	--

Instructor's Policies

Attendance and Drops: You are expected to be present and on time for all class sessions. Failure to do so will negatively affect the course grade because of missed quizzes and late assignment penalties. If you miss more than three class periods before the college's official drop date, the instructor may drop you from the course roster.

Children: Please do not bring small children to class, in accordance with EPCC Policy.

Textbooks: You are expected to have the assigned textbooks. If you don't have *Models for Writers* by the end of the second week, you may be dropped from the course.

Cell Phones, etc.: All phones, beepers, MP-3 players, computers, and other electronic devices must be **TURNED OFF** during class. If you text or take calls during class, you must place the devices on the instructor's desk until the end of the class session.

Sponging: Please bring your own blue or black ink pen and wide-lined, loose-leaf paper for daily assignments. It feels exploitive to other students when a student always shows up unprepared and tries to "borrow" required supplies from others.

Food: Please do not bring food to the classroom and eat during class.

Disruptive Behavior: Disruptive behavior in the classroom can create a hostile environment and will create difficulties for the other students. Therefore, if such behavior occurs and persists, after due warning, the student will be removed from the class roster.

Plagiarism: Minor infractions of plagiarism will result in the essay being penalized in proportion to the severity of the infractions. Major issues of plagiarism will result in the assignment being given the grade of zero, and the grade of "F" will be given for the course. No make-up work will be permitted.

The "I" Grade: No "I" grade will be issued unless you have completed all essay assignments, other than the final essay, and you have a passing average at the end of the semester.

Thank you for your courtesy to the other students.

(Note: This is the calendar I used in Fall 2013. It will be extensively revised for Fall 2014.)

INRW 0311

Calendar for Fall 2014, Tuesday-Thursday class

- Aug. 27 Class Orientation
29 Isley, p. 59
- Sept. 3 Grammar Pre-Test
5 Goodman, p. 451
- 10 Porter, p. 456
12 **Essay #1, Profile Essay—written in class:** Describe a person who appears to be nice, friendly, supportive, beautiful, etc. Then use examples to show the person's dark side or "pain body." Explain what you have learned from dealing with this person. (50 pts)
- 17 Collier, p. 94
19 Ockenga, p. 63; **Essay #1, revision is due.**
- 24 McDonald, p. 124
26 **Essay #2, Memoir essay—written in class.** Tell an exciting story about something that happened to you. The event must be limited to no more than an hour or two in duration. (50 points)
- Oct. 1 Cisneros, p. 109
3 Hughes, p. 228
- 8 Britt, p. 499
10 Rose, p. 183; **Essay #2, revision is due.**
- 15 Wolff, p. 189; Gunger film
17 Raymond, p. 197; Grey film
- 22 Doyle, p. 308
24 **Essay #3, Reflection essay—written in class.** Discuss differences in communication styles between you and a member of the opposite sex, using the brain comparison chart and information from Gray and Gunger to support your observations. Explain how you deal with the differences. (50 points)
- 29 Baker, p. 203
31 Cofer, p. 233

- Nov. 5 Marquez, p. 531
7 Gibbs, p. 208; **Essay #3, revision is due**
- 12 Ansa, p. 302
14 **Essay #4, written in class. Persuade the reader about something controversial that you feel strongly about.**
- 19 Ramirez, p. 316
21 Sherry, p. 564; Grammar post-test
- 26 Murphy, p. 381; **Essay #4, revision is due.**
28 **Institutional Holiday**
- Dec. 3 Huttman, p. 343
5 **Exit Exam, written in class**

Final Exam: The Exit Exam Appeal will be Tuesday, December 10, from 8:00-10:00 a.m.

