EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on December 20, 2018 beginning at 3:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, and 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

____ 3:00 A. CALL TO ORDER
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.

____ 3:01 B. INVOCATION

____ 3:02 C. PLEDGES OF ALLEGIANCE

____ 3:04 D. WELCOME/RECOGNITION OF SPECIAL GUESTS
The Board received a packet of information last week related to topics on today’s agenda. Each Board member has had an opportunity to review the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.

____ 3:06 E. OPEN FORUM

Executive Director: Dr. Armando Aguirre
Board of Directors: Patricia Ramirez-Chairman, Melody Salacias-Vice Chairman, José M. Limón-Secretary, Kathy Becker-Member, John C. Elder-Member, Fred Sanchez-Member, David Sublasky-Member, Blanca Tapote-Member
F. CONSENT AGENDA – ACTION ITEMS
   1. Consideration and Possible Approval of Minutes of
      • Regular Board of Director’s Meeting of 10/18/2018
      • Special Board of Director’s Meeting of 11/27/2018
   2. Consideration and Possible Ratification of Four
      Budget Amendments

G. INFORMATION ITEMS
   3. Purchases as per Resolution by the Board of Directors
      and Purchasing Cooperative

New Purchasing Co-op Contracts:
   • RFP #19-7321 Consulting, Contracted Services, Staff
     Development & Related (Supplement) – ESC Region
     19 Allied States Cooperative
   • RFP #19-7324 Infant & Baby Food, Supplies, and
     Related (Supplement) – ESC Region 19 Allied States
     Cooperative
   • RFQ #19-7319 Energy Savings Performance Contract
     (ESCO) – Nationwide – ESC Region 19 Allied States
     Cooperative

RFP Co-op Contract Extensions:
   • RFP #14-7010 Multi-State Energy Performance
     Contracting Services, HVAC and Related Items –
     ESC Region 19 Allied States Cooperative
   • RFP #15-7154 Custodial & Support Service
     Requirements & Related – ESC Region 19 Allied
     States Cooperative
   • RFP #15-7162 Consulting, Contracting, Staff
     Development & Related – Education Service Center
     Region 19 Allied States Cooperative
   • RFP #15-7164 Water Delivery, Filtration, Purification,
     Drinking Systems & Related – ESC Region 19 Allied
     States Cooperative
   • RFP #15-7166 Automotive Repair, Service, Parts and
     Related – ESC Region 19 Allied States Cooperative
   • RFP #15-7172 Pipe, Metals and Related Materials –
     ESC Region 19 Allied States Cooperative
   • RFP #17-7222 Grease Traps, Lifts Stations, Septic
     Tanks, Waste Removal and Related – ESC Region 19
     Allied States Cooperative
   • RFP #17-7228 Paint & Related – ESC Region 19
     Allied States Cooperative
   • RFP #17-7231 Library Software – ESC Region 19
     Allied States Cooperative
• RFP #17-7233 Health & Fitness Services (El Paso & Southern NM only) – ESC Region 19 Allied States Cooperative
• RFP #18-7278 Maintenance Repair and Operations, Equipment, Supplies and Materials (Supplement) – ESC Region 19 Allied States Cooperative
• RFP #18-7279 Retail Food, Small Appliances, and Related – ESC Region 19 Allied States Cooperative
• RFP #18-7280 Playground/Park Systems, Installation & Related – ESC Region 19 Allied States Cooperative
• RFP #18-7281 Consulting, Contracting, Staff Development & Related (Supplemental) – ESC Region 19 Allied States Cooperative

Interlocal Agreements with:
• City of Casselberry, Casselberry, FL
• Cleveland ISD, Cleveland, TX
• Frisco ISD, Frisco, TX
• Hood County, Granbury, TX
• Lubbock ISD, Lubbock, TX
• Robstown ISD, Robstown, TX
• Splendora ISD, Splendora, TX
• Trenton Board of Education, Trenton, NJ
• West Orange-Cove CISD, Orange, TX

4. Executive Director’s Report
   • ESC19 Review
   • ESC19 Newsletter
5. Announcements/Information
   • ESC19 Winter Luncheon, 12/21/2018
   • 2019 PBIS Conference, 1/23-24/2019
   • Special Education Border Conference, 2/14-15/2019
   • 21st Annual Paraprofessional Conference, 2/21/2019
   • ESC19 Board Election Process
   • NSBA Conference, Philadelphia, PA 3/30 - 4/1/2019
6. Quarterly Investment Report
7. Head Start Policy Council Meetings
8. Head Start Director’s Report

____ 3:50   H. DISCUSSION ITEMS
   9. Finance Report

____ 4:00   I. ACTION ITEMS
10. Consideration and Possible Approval of 2017-2018 Financial Audit Report
11. Consideration and Possible Approval of an Extension for an
Additional Year for RFP #15-7161 Education Service Center Region 19 Consulting & Contracted Services – ESC Region 19 Only Contract – Pending Form 1295 Approval
12. Consideration and Possible Approval of an Extension for an Additional Year for RFP #17-7225 Architectural & Related Services – Education Service Center Region 19 Allied States Cooperative
13. Consideration and Possible Approval of a New Resolution to Modify and Update the ESC Region 19 Records Retention Policy Adopted by the Region 19 Board in February 2000
14. Consideration and Possible Authorization for ESC Region 19 to Delete Inventory Costing $5,000 or Greater as Scrap

4:15 J. HEAD START GOVERNANCE ACTION ITEM
15. Consideration and Possible Approval of Governing Action Items for the Head Start Program
   • Policy Council By-Laws
   • Policy Council Reimbursement
   • Annual Independent Audit
   • Program Self-Assessment Plan

4:30 K. *ADJOURN TO CLOSED SESSION
For the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084), whereupon the Executive Director, at the request of the chairman of the Board of Directors, will present for the Board’s consideration or discussion the following matters.
   • Personnel Matters – Reviewed
     a) Appointments
     b) Resignations
     c) Terminations
     d) Worker’s Compensation
     e) Employee Compensation
   • Update – ESC19 Construction
   • Evaluation of Executive Director
   • Review of Executive Director’s Employment Contract

5:00 L. **RECONVENE IN OPEN SESSION

5:01 M. ACTION ON ITEMS AS DISCUSSED IN CLOSED SESSION REQUIRING BOARD APPROVAL

5:05 N. COMMENTS & REQUESTS FOR INFORMATION FROM THE BOARD OF DIRECTORS

O. ***CONFIRMATION OF UPCOMING MEETING DATES
   Board of Director’s Meeting
   January 24, 2019 at 3:00 p.m.

P. ADJOURNMENT

* Closed Session
** Reconvene in Open Session
*** Closed Session if Necessary
P. ADJOURNMENT

 Closed Session
 ** Reconvene in Open Session
 *** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting

Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has publicly announced in open meeting that a closed meeting will be held.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney only when it seeks the attorney’s advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board’s position in negotiation with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board’s position in negotiations with a third person.
- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- To deliberate the deployment, or specific occasions for implementation, of security personnel, devices or audit.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas
Date: December 17, 2018
Time: 9:00 a.m.

By: Dr. Armando Aguirre, Executive Director